

Memorandum

TO: ALL DEPARTMENT PERSONNEL

FROM: Anthony Mata
Chief of Police

**SUBJECT: DUTY MANUAL REVISION: C 1702
PURPOSE OF INVESTIGATIONS**

DATE: May 13, 2022

APPROVED

Memo# 2022-018

BACKGROUND

On March 1, 2022, the CNA Corporation presented a report to the City Council entitled, [21st Century Policing Assessment of the San José Police Department \(link\)](#).

Recommendation #1.3.6 in this report reads, “Revise the Duty Manual to focus on maintaining community trust through fair and impartial investigations.”

ANALYSIS

The Duty Manual has been revised to reflect changes described below. Additions are shown in *italics and underlined*. Deletions are shown in ~~strike-through~~ form.

C 1702 PURPOSE OF INVESTIGATIONS:
Revised 05-13-22

The *fair, impartial, and* thorough investigation of all allegations received serves to protect the public and Department against procedures or acts which result in misconduct by ~~Department~~ members. A *fair, impartial, and* thorough investigation further serves to protect the community, Department, and its members from allegations which are based on misunderstanding or invalid information. *In all cases, fair, impartial, and thorough investigations demonstrate a dedication to accountability and serve to establish and maintain public trust.*

ORDER

Effective immediately, all Department personnel shall adhere to the above Duty Manual section.



Anthony Mata
Chief of Police

AM:SD