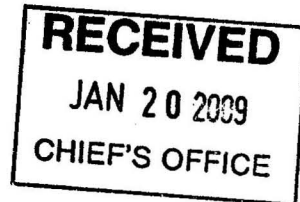




SANTA CLARA COUNTY POLICE CHIEFS' ASSOCIATION



Santa Clara County Child Abduction Protocol

CHILD ABDUCTION PROTOCOL

In the fall of 1999, a committee was established to revise the Santa Clara County Child Abduction Protocol and develop a countywide resource document. In January of 2000, the County Chiefs approved this protocol and resource document. Revisions to the protocol were made in June of 2002, March of 2004, and July of 2007. The following revision was made in October of 2008.

MISSION STATEMENT

Santa Clara County Law Enforcement Agencies and the District Attorney's Office are committed to thorough and effective investigation of incidents of child abduction. This commitment recognizes the importance of respecting victimized children and their families, holding offenders responsible for their conduct, and working as a team to solve cases of child abduction.

This protocol commits the signatory agencies to: 1) conduct thorough investigations of child abduction; 2) commit personnel and resources as available to assist the primary agency; 3) train its employees; and 4) contribute to the review of this protocol every three years.


Chief Bruce C. Cumming

1-13-09
Date

Morgan Hill Police Department
President, Santa Clara County Police Chiefs' Association

CALIFORNIA HIGHWAY
PATROL

CAMPBELL
POLICE DEPARTMENT

GILROY
POLICE DEPARTMENT

LOS ALTOS
POLICE DEPARTMENT

LOS GATOS/
MONTE SERENO POLICE
DEPARTMENT

MILPITAS
POLICE DEPARTMENT

MORGAN HILL
POLICE DEPARTMENT

MOUNTAIN VIEW
POLICE DEPARTMENT

PALO ALTO
POLICE DEPARTMENT

SAN JOSE
POLICE DEPARTMENT

SAN JOSE
STATE UNIVERSITY
POLICE DEPARTMENT

SANTA CLARA COUNTY
DISTRICT ATTORNEY

SANTA CLARA COUNTY
SHERIFF'S OFFICE

SANTA CLARA
POLICE DEPARTMENT

SUNNYVALE
DEPARTMENT OF
PUBLIC SAFETY

INTER-AGENCY CHILD ABDUCTION PROTOCOL

"There is no more urgent crisis that faces investigators than the abduction of a child and the inherent threat to the child's life. The predators who stalk our children are much more transient, more sophisticated, and in many cases, more brutal than in the past. They prey upon the most naïve and innocent of our society without the regard to gender, age, race, or jurisdictional boundary. Their success at avoiding detection and prosecution seems only to fuel their seemingly insatiable lust to victimize others." ***FBI Child Abduction Response Plan***

In these most critical of crimes involving innocent children, time is often another adversary. These complicated investigations can be very labor intensive, requiring a large number of investigators. Law enforcement must respond together, in the spirit of cooperation, and utilize our combined resources to investigate and solve these cases. The law enforcement agencies in Santa Clara County are committed to channeling all available resources to work together in partnership with state and federal agencies in response to a child abduction or suspected child abduction.

Each agency involved in this protocol agrees upon request and when available to provide investigative assistance and equipment as described below to any agency in the protocol to assist with a child abduction or suspected child abduction. The requesting agency(s) having jurisdiction over the crime will coordinate and supervise the investigative response.

A. Request for inter-agency assistance

1. Agencies may request assistance under this protocol under the following circumstances:
 - a. Any non-family child abduction, suspected child abduction, or when a child is missing under suspicious circumstances.
 - b. Child homicides that appear to be associated with abduction.

B. Activation

1. Request for assistance should be made by telephone to the agency communications center. The request should include the **request for assistance, the nature of the incident, the location where officers should respond** and a call back number of the person requesting the assistance. A teletype request from the requesting agency should follow the telephone call.
2. Agencies should confirm their response as soon as possible indicating the **number of officers and the anticipated time of arrival.**

C. Inter-agency assistance

Each agency involved in this agreement will provide the following number of officers for an immediate response during the first 72 hours and a reduced number of officers for long-term investigative assistance. The long-term commitment could last as long as two or three months. If possible, agencies should send officers with training and/or experience in investigating child abductions, missing persons, crimes against children or homicides.

AGENCY	First 72 hours	Long-Term
Campbell Police Department	2 officers	1 officer
Santa Clara County D.A.	4 investigators	2 investigators
San Jose Police Department	6 officers	4 officers
Gilroy Police Department	1 officer	1 officer
Mountain View Police Department	3 officers	2 officers
Los Altos Police Department	2 officers	1 officer
	1 CSO	1 CSO
C.H.P. – San Jose Office	3 officers	1 investigator
Milpitas Police Department	2 officers	1 officer
Sunnyvale DPS	4 officers	2 officers
Palo Alto Police Department	1 lieutenant, 1 sergeant, 2 officers, 1 manager	1 officer
Los Gatos/Monte Sereno PD	2 officers	1 officer
Morgan Hill Police Department	2 officer	1 officer
Santa Clara Co Sheriff's Office	6 deputies	2 deputies
Santa Clara SAFE Task Force	3 officers	3 officers
Santa Clara Co Probation	1 officer	1 officer
San Jose State University PD	2 officers	1 officer
Santa Clara Police Department	4 officers	2 officers
Total:	51 sworn / 2 non-sworn	27 sworn / 1 n-s

D. Special Conditions for activation of the inter-agency child abduction protocol

1. The agency(s) requesting assistance under the protocol shall supervise and coordinate all aspects of the investigation occurring in their jurisdictions, including personnel responding from other jurisdictions.
2. Agencies shall only request assistance under this protocol after approval of the Chief of Police or their designee from the requesting agency.
3. While each request for assistance dictates its own special procedures, it can be generally anticipated that officers responding under this agreement will work a maximum of 12-hour shifts. The requesting agency shall schedule personnel ensuring that they are properly relieved whenever possible.
4. This protocol is intended to provide inter-agency assistance with staffing and equipment, and is not considered mutual aid. Agencies supplying personnel and equipment for these incidents incur full costs for their personnel and equipment.
5. Agencies providing personnel will be responsible for providing their own vehicles, radios, flashlights and cell phones for their personnel.
6. It is understood that each agency's first responsibility is to insure service within its own jurisdiction. Therefore, agencies experiencing extreme staffing shortages in their own jurisdiction may find it necessary to modify their commitment to an agency's request.

E. Special considerations

1. Agency's activating this protocol should anticipate other logistical issues including but not limited to: adopting a plan to manage the investigation, designating an area where investigators can work, coordinating radio communications and providing cellular telephone communications. Agencies are encouraged to address these and other issues prior to any activation of the protocol.
2. Commencing January 1, 2000, Section 49068.6 is added to the Education Code which requires law enforcement agencies to inform the school district, other local educational agency, or private school, in which the child is enrolled, that the child is missing. The notice shall be in writing, shall include a photograph of the child if available and shall be given within 10 days of the child's disappearance. The school shall then place the written notice on the front of the missing child's school record.

F. Alert Systems

There are now several ways to notify law enforcement, media, and the public of a child abduction. It is important to note that the criteria for the request for inter-agency assistance in Santa Clara County via the California Child Safety Amber Network will follow the guidelines established in Section A. 1. of this protocol. Great care should be taken to verify the abduction or to rule out alternative explanations for the disappearance of a child. Sufficient information should be available to disseminate to the public that could assist in locating the child, i.e., suspect and/or vehicle description, victim description, direction of travel. SCCO agencies have the option, and are encouraged to fill out the Amber Network checklist (attached to this protocol) and notify the CHP Emergency Notification Tactical Alert Center (ENTAC) at 916-657-8287 to assist with notification via TRAK, EDIS, EAS, local or statewide Changeable Message Signs (CMS) and/or the CHP website. The ENTAC telephone number is NOT to be disseminated to the public or the media.

SCCO agencies may, at their discretion, utilize the Amber Network for a family abduction if there is a compelling reason to believe the child(ren) may be in imminent danger of serious bodily injury or death.

GOLDEN GATE DIVISION
CALIFORNIA CHILD SAFETY AMBER NETWORK
CHILD ABDUCTION CHECKLIST

Agency Requesting Alert: _____
Date/Time of Notification: _____
Agency Contact Person: _____
24 hour Contact Number(s): () _____ Pager () _____

Vehicle Description (year/make/model/license #/color): _____

Direction of Travel: _____

Suspect #1:	Ethnicity _____	Male _____	Female _____	Age _____
Suspect #2:	Ethnicity _____	Male _____	Female _____	Age _____
Victim #1:	Ethnicity _____	Male _____	Female _____	Age _____
Victim #2:	Ethnicity _____	Male _____	Female _____	Age _____

1. Is this a confirmed abduction? Yes ___ No ___
2. Is the child under 17 or younger or an individual with a proven mental/physical disability? Yes ___ No ___
3. Is the person in imminent danger of serious bodily injury or death? Yes ___ No ___
4. Is there information, if disseminated to the public, would assist in the recovery of victim? Yes ___ No ___

If no to any of the above, this does not meet amber alert criteria. Offer CHP assistance to send a missing persons bulletin via TRAK and/or EDIS. (Skip to item #11).

5. Does Agency request activation of Technology to Recover Abducted Kids (TRAK)? Yes ___ No ___
6. Does the Agency request activation of Emergency Alert System (EAS within 30 minutes)? Yes ___ No ___
7. Does the Agency request activation of Emergency Digital Information Service (EDIS)? Yes ___ No ___
8. Does the Agency request activation of CHP exclusive systems (CHP Website)? Yes ___ No ___
9. Does the Agency request Changeable Message Signs (CMS) activation? Yes ___ No ___
10. Statewide (CMS) Yes ___ No ___ Local (CMS)? Yes ___ No ___

If portable CMS, specific locations of signs: _____

11. Does agency request missing persons bulletin via TRAK/EDIS?

TRAK	Yes ___ No ___
EDIS	Yes ___ No ___

IMMEDIATELY contact:

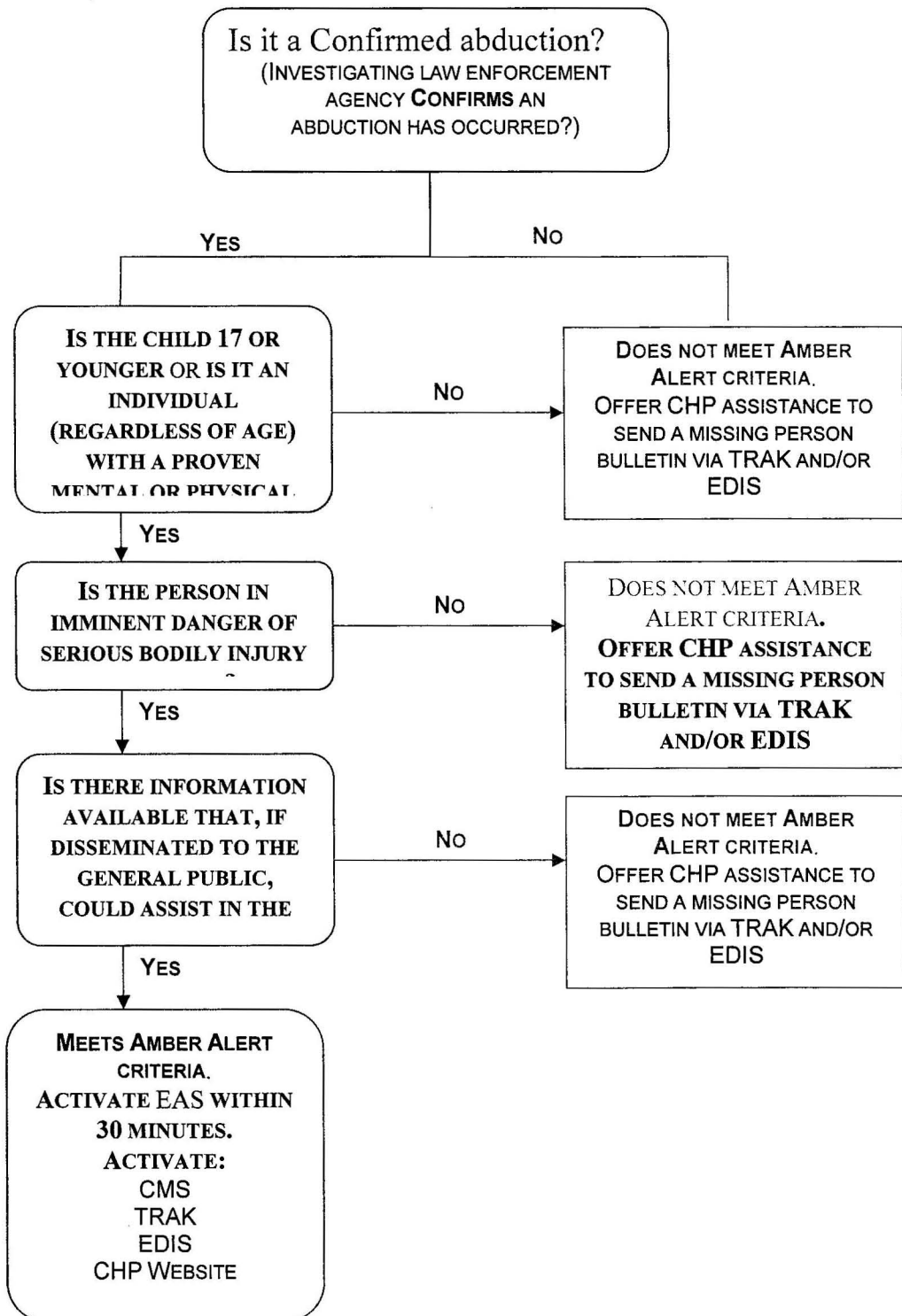
Emergency Notification and Tactical Alert Center (ENTAC):
(916) 657-8287 (Do not release this number to the press or public)

Date/Time

Prepared by (Name/ID): _____

AMBER

(CHILD ABDUCTION ALERT)



RESOURCES

RESOURCE	AGENCY	CONTACT	DIRECT PHONE	24-HOUR LINE	REMARKS
ATV	Campbell PD	Eric Pearson		(408) 866-2101	
Bomb Squad	San Jose PD	Watch Commander	(408) 277-4921	(408) 277-8995	
Bomb Unit	SCCo Sheriff's Office	Sgt. Brian Washburn Lt. Frank Damiano Mutual Aid Coordinator	(408) 808-4338 (408) 808-4764 (408) 808-4768 (408) 421-6680	(408) 421-6784 (408) 421-6695 (408) 299-2505 (408) 808-4410	Robot
Child Quest	Nonprofit	Marsha Slacke, ED	(408) 287-4673	(888) 818-4673	Flier distribution, searching, etc.
Crime Scene Diagramming	CHP - San Jose	On-duty Supervisor		(707) 551-4200	
CSOs	Morgan Hill PD	On-duty Supervisor		(408) 779-2101	
CSOs x2	Campbell PD	On-call Administrator		(408) 866-2101	
CSOs x 1	Los Gatos/ Monte Sereno PD	On-duty Supervisor		(408) 354-8600	
Disaster Aid, Response Team	Los Gatos/ Monte Sereno PD	Sergeant J. R. Langer		(408) 354-6851	Search/Rescue, medical aid
Diving Team	SCCo Sheriff's Office	Lt. Dale Unger, Sgt. Don Ray Mutual Aid Coordinator	(408) 686-3650 (408) 868-6624 (408) 808-4768 (408) 421-6680	(408) 421-6676 (408) 221-5398 (408) 299-2505 (408) 808-4410	Search & recovery boats, sonar
Dog x 1	SCCo Sheriff's Office	Mutual Aid Coordinator	(408) 808-4768 (408) 421-6680	(408) 299-2505 (408) 808-4410	
Dog x 1	Gilroy PD	Watch Commander		(408) 846-0350	
Dog x 1	Los Altos PD	Watch Commander		(650) 948-8223	
Dog x 1	Palo Alto PD	Watch Commander		(650) 329-2413	
Dogs x 4	Sunnyvale DPS	Watch Commander	(408) 730-7188	(408) 730-7181	
Dog x 1	Morgan Hill PD	On-duty Supervisor		(408) 779-2101	
Dogs x 3	Mountain View PD	On-duty Supervisor	(650) 903-6728	(650) 903-6395	
Dogs x 5	Milpitas PD	On-duty Supervisor		(408) 586-2400	
Dogs x 3	Santa Clara PD	Watch Commander	(408) 615-4700	(408) 615-5580	
Electronic Road Signs	San Jose State PD	Chief's Office	(408) 924-2185	(408) 924-222	Programmable roadside message signs
Emergency Operations Center	County OES	Kirstin Hoffman, Director	(408) 808-7800	(408) 299-2501	At agency request to coordinate mutual response
Equipment/ Radios	OES Law Branch		(916) 845-8700	(916) 845-8911	
Explorers/Youth Cadets	SCCo Sheriff's Office	Mutual Aid Coordinator	(408) 808-4768 (408) 421-6680	(408) 299-2505 (408) 808-4410	Organized youth volunteers
Explorers	Morgan Hill PD	On-duty Supervisor		(408) 779-2101	Organized youth volunteers
Explorers	Mountain View PD	On-duty Supervisor	(650) 903-6728	(650) 903-6395	Organized youth volunteers
Explorers	Sunnyvale DPS	Watch Commander	(408) 730-7188	(408) 730-7181	Organized youth volunteers

FBI - Rapid Start	FBI—San Jose	Special Agent Susan Warren	(408) 369-8900	(415) 553-7400	Can provide personnel
Field Evidence Team	Mountain View PD	Lieutenant Jeff Sato	(650) 903-6188	(650) 903-6395	Self-contained trailer with equipment
RESOURCE	AGENCY	CONTACT	DIRECT PHONE	24-HOUR LINE	REMARKS
Field Evidence Team	Palo Alto PD	Lieutenant Sandra Brown	(650) 740-2930	(650) 329-2413	Self-contained trailer with equipment
FLIR x 1	Morgan Hill PD	On-duty Supervisor		(408) 779-2101	Handheld unit
FLIRs x 3	San Jose PD	On-duty Supervisor		(408) 277-8990	Vehicle mounted
FLIRs x 3	Sunnyvale DPS	Watch Commander	(408) 730-7188	(408) 730-7181	Two handheld, one vehicle mounted
Food/Beverage/ Shelter	American Red Cross	Jessica Sundin, Palo Alto Chapter	(650) 688-0423	(888) 655-1370 (408) 219-4761 (pager)	MV/Moffett Field & north to Palo Alto
Food/Beverage/ Shelter	American Red Cross	Liz Dietz, Santa Clara Valley Chapter	(408) 577-1000 (408) 203-6732 (408) 485-4646	(408) 203-6732	Sunnyvale & south to Gilroy
GPS Tracking Devices	SCCo District Attorney's Office	Lt. Mark Hatcher	(408) 792-2936	(408) 422-9897	
GPS Tracking Device	Sunnyvale DPS	Watch Commander	(408) 730-7188	(408) 730-7181	
Helicopter	SCCo Sheriff's Office	Mutual Aid Coordinator	(408) 808-4768 (408) 421-6680	(408) 299-2505 (408) 808-4410	
Helicopter	San Jose PD	Watch Commander		(408) 277-8990	
Helicopter/ Fixed Wing	CHP—San Jose	On-Duty Supervisor		707) 551-4200	Max 45-minute travel time
Night Vision	Campbell PD	On-Duty Supervisor		(408) 866-2101	
Night Vision	Morgan Hill PD	On-Duty Supervisor		(408) 779-2101	
Off-Road Motorcycles x 2	Campbell PD	On-Call Administrator		(408) 866-2101	Rural Areas
Off-Road Motorcycles x 4	SCCo Sheriff's Office	Sgt. Dave Cobble Lt. Frank Damiano Mutual Aid Coordinator	(408) 808-4574 (408) 808-4764 (408) 808-4768 (408) 421-6680	(408) 421-6760 (408) 421-6695 (408) 299-2505 (408) 808-4410	Rural Areas
Police Artist	San Jose PD	Gil Zamora	(408) 277-3767	(408) 277-8911	
Police Artist	SCCo Sheriff's Office	Janel Karle Mutual Aid Coordinator	(408) 808-4768 (408) 421-6680	(408) 808-4400 (408) 299-2505 (408) 808-4410	
Reserve Deputies	SCCo Sheriff's Office	Sgt. Dave Cobble Mutual Aid Coordinator	(408) 808-4574 (408) 808-4768 (408) 421-6680	(408) 421-6760 (408) 299-2505 (408) 808-4410	6 on weekdays, 12 on weekends Do we want this deleted this verbage?
Search and Rescue	SCCo Sheriff's Office	Sgt. Thea Cole Lt. Frank Damiano Mutual Aid Coordinator	(408) 808-4768 (408) 808-4764 (408) 808-4768 (408) 421-6680	(408) 421-6680 (408) 421-6695 (408) 299-2505 (408) 808-4410	Aircraft, 4x4, ATVs, dogs Should we delete "aircraft" since I created a section?

Sign Language Interpreting	Hands-on Sign Language	Ronald and Denise Obray	(800) 900-9478		
Sketch Artist	Campbell PD	Agent Kelly Bybee		(408) 866-2101	
Sketch Artist	SCCo District Attorney's Office	Kevin Richlin	(408) 808-3706	(408) 619-0322	
Translating Services	SCCo District Attorney's Office	Chief Investigator	(408) 792-2920	(408) 590-8370	See attached list of county Workers
Transport Van	San Jose State PD	Chief's Office	(408) 924-2185	(408) 924-2222	For personnel & equipment with driver
Vanished Children's Alliance	Nonprofit	Melissa Scampini, Chief of Operations	(408) 296-1113	(800) 826-4743	Flyer distribution, searching, family support, etc.
Volunteers	Gilroy PD	Watch Commander		(408) 846-0350	Flyer distribution, etc. (up to 20)
RESOURCE	AGENCY	CONTACT	DIRECT PHONE	24-HOUR LINE	REMARKS
Volunteers	Los Gatos/ Monte Sereno PD	On-duty Administrator		(408) 354-8600	Up to 25
Volunteers	CHP—San Jose	On-duty Supervisor		(707) 551-4200	Flyer distribution, etc.

TRANSLATORS

DA'S OFFICE

<u>Language Spoken</u>	<u>Last Name</u>	<u>First Name</u>	<u>Phone</u>	<u>Location</u>
Farsi	Khangaldi	Atorina	792-2645	Main Office at 70 W. Hedding
Korean	Park	Young	792-2927	
Mandarin/Taiwanese	Ong	Diana	792-2644	
Spanish	Alvarado	Bertha	792-2811	
Spanish* (sworn)	Brown	Randy	792-2848	
Spanish*	Gonzalez	Claudia	792-2909	
Spanish* (sworn)	Gutierrez	Mary	792-2853	
Spanish*	Herrera	Consuelo	792-2559	
Spanish*	Jibaja	David	792-2564	
Spanish*	Jimenez	Caroline	792-2547	
Spanish	Martinez	Rebecca	792-2897	
Spanish*	McCasland	Dora	792-2771	
Spanish*	Ortiz	Gonzalo	792-2618	
Spanish* (sworn)	Palomino	Christina	792-2657	
Spanish* (sworn)	Perez	Jorge	792-2745	
Spanish*	Perrault	Alan	792-2628	
Spanish (sworn)	Reyes	Moises	792-2476	
Spanish	Reyna	Vincent	792-2635	
Spanish (sworn)	Salguero	Desiree	792-2803	
Spanish	Sanchez	Elizabeth	792-2958	
Spanish	Simoni	Elizabeth	792-2647	
Spanish (sworn)	Valenzuela	John	792-2524	
Spanish*	Walker	Molli	792-2550	
Spanish* (sworn)	Yates	Kirk	792-2894	
Vietnamese* (sworn)	Ha	Dominick	201-8817	
Vietnamese	Wong	Mable	792-2507	

STAFF WHO DO NOT RECEIVE PAY DIFFERENTIAL BUT ARE AVAILABLE IF NEEDED:

<u>Language Spoken</u>	<u>Last Name</u>	<u>First Name</u>	<u>Phone</u>	<u>Location</u>
French/German	Behrens	George	792-2964	Main Office at
French/Romanian	Gal	Suzana	792-2845	70 W. Hedding
Spanish* (sworn)	Campos	Angelo	577-7386	Public Assistance
Spanish (sworn)	Hill	Luis	577-7387	Fraud Unit
Spanish (sworn)	Morales	Sandy	577-7362	2851 Junction Av.
Spanish (sworn)	Ramirez	Rosalie	577-7382	
Spanish (sworn)	Spoulos	Rebecca	577-7365	
Spanish*/Italian	Torres	Irma	577-7373	
Vietnamese (sworn)	Doan	Tuyen	577-7393	
Vietnamese (sworn)	Wiggins	William	577-7359	
Spanish*	Walker	Molli	(650) 324-6403	Palo Alto Office

*Certified Level II Translator – authorized to translate **written**, as well as verbal