



SAN JOSE POLICE DEPARTMENT

TRAINING BULLETIN

TO: ALL SWORN PERSONNEL

FROM: Anthony Mata
Chief of Police

SUBJECT: SWORN TIME SHEET
DIFFERENTIALS

DATE: February 14, 2023

Bulletin #2023-009

The Memorandum of Agreement between the City of San José and the San José Police Officers' Association signed in December 2022 contains a pay differential for sworn personnel working swing shift and graveyard shift patrol assignments. Article 5, section 5.5.11.1 states the following:

A swing shift differential of two dollars and twenty-five cents (\$2.25) shall be paid to employees for each regularly scheduled hour worked between 3:00 p.m. and 1 a.m., if at least five (5) hours of a regularly assigned schedule of continuous work hours are worked after 3:00 p.m. and before 1:00 a.m., including attached overtime hours.

Article 5, section 5.5.11.2 states the following:

A graveyard shift differential of two dollars and fifty cents (\$2.50) shall be paid to employees for each regularly scheduled hour worked between 9:00 p.m. and 7:00 a.m., if at least five (5) hours of a regularly assigned schedule of continuous work hours are worked after 9:00 p.m. and before 7:00 a.m., including attached overtime hours.

In order to receive this pay differential, eligible personnel must use the appropriate code on their timesheets. [REDACTED]

[REDACTED]

[REDACTED]

These new codes will be available on the timecard for the pay period ending on 2/18/2023 and eligible personnel will use these codes to receive the differentials starting with that pay period and each pay period thereafter.

A handwritten signature in black ink, appearing to read 'A. Mata', is positioned above the printed name and title.

Anthony Mata
Chief of Police

AM:LP:PH