

Basic Dispatch Course
Draft Lesson Plan

Criminal Justice System
LD 101

Resources required for this module: (All resources required to deliver this module of instruction)	
LEARNING NEED In order to effectively carry out their responsibilities, public safety dispatchers need to understand the criminal justice system and their role within that system.	
INTRODUCTIONS	
INTRODUCTIONS A. Instructor B. Class	
Course content	Instructor Notes
A. Criminal Justice System 1. Court system a. Local b. State c. Federal B. Functions of law enforcement in the criminal justice system 1. Local a. City (1) Police Department with municipal jurisdiction (2) Public Works b. County (1) Sheriff's Office with county jurisdiction (un-incorporated areas & contract cities) (2) District Attorney is the prosecuting officer of the County 2. State a. California Department of Justice (DOJ)	Facilitate a discussion on the Court system and their function Facilitate a discussion on the various LEA and their responsibilities Or LA Criminal Justice Jeopardy

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(1) Attorney General is principle law enforcement officer in the state (2) Maintains the automated criminal history record b. California Highway Patrol (1) Primary purpose is to provide for the safety of motorists on California highways (2) Principal enforcement jurisdiction on the California highways and in unincorporated areas (3) Accident investigation (4) Commercial transport scales and inspections (5) School bus accident investigation (6) Aids local agencies in relation to criminal activity by (a) Assisting in apprehending suspects (b) Providing field support when needed (c) Establishing roadblocks, etc 3. Federal a. Federal Bureau of Investigation (FBI) (1) Primary investigative agency of the federal government (2) Investigates: (a) Espionage Laws (b) Sabotage and Internal Security (c) Subversive activities (d) Interstate flight to avoid prosecution b. Drug Enforcement (1) Investigates dangerous drugs, narcotics and marijuana laws and violations (2) Works with local law enforcement agencies c. Alcohol, Tobacco, Firearms, and Explosives (ATFE) (1) Federal alcohol and tax laws (2) Federal firearms laws (3) Federal gun control laws (4) Import laws d. US Marshal's Office (1) Transport and guard federal prisoners (2) Originate federal warrants of arrest (3) Serve federal civil processes (4) Provide protection in civil rights matters e. Immigration and Naturalization Services (INS) (1) Border Patrol (2) Registration of immigrants (3) Deportation of illegal immigrants	
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C. Corrections 1. City/county jail prison maintains incarceration for misdemeanor conviction 2. State/federal prison maintains incarceration for felony conviction 3. Parole a. Parole is a reduction in the parolee's sentence (after a parole hearing where he/she has served time in state prison) b. Subjects paroled are supervised by state parole agents 4. Probation a. Probation is a suspension of the probationer's incarceration (before he/she has served time) b. Subjects paroled are supervised by state parole agents D. Public safety dispatcher's role in the criminal justice system 1. First point of contact (The public safety dispatcher is generally the public's first contact in dealing with the criminal justice system) a. Questioning/developing probable cause b. Documentation 2. Courtroom preparation and testimony a. Subpoena process b. Civil versus criminal c. Agency policy - Know your department policies and procedure (1) Dress accordingly with your department's policy on court attire. All clothing should be clean and neat. d. Preparing and testifying (1) Review your notes ahead of time (2) Review case with investigating officer or District Attorney to refresh your memory (3) Familiarize yourself with the layout of the courtroom (4) Do not chew gum or read the paper (5) Address the judge as "Your Honor" (6) Be aware of your body language (7) Answer truthfully and professionally (8) Give yes or no answers not opinions (9) Use common language, not police jargon (10) Sit up straight, do not slouch or fidget	LA Courtroom Testimony
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E. Impact of the public safety dispatcher's actions on the outcome of a case 1. Dispatcher's contribution to the timely and effective investigation and resolution of a criminal case a. Effective and timely questioning techniques b. Acquiring and communicating pertinent supplemental information c. Utilizing research tools d. Developing individual expertise and experience 2. Errors, omissions, and negligence a. Inappropriate and/or untimely computer messages b. Inappropriate and/or untimely telephone messages c. Inappropriate, incomplete, and/or inaccurate radio transmissions 3. Incomplete information gathering techniques 4. Thorough documentation techniques REQUIRED LEARNING ACTIVITIES The student will participate in a learning activity that will reinforce the impact of the public safety dispatcher's actions in the outcome of a case. (Refer to Facilitator's Guide for suggested Learning Activities that meet this requirement.)	LA Mock Trial
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