



# SAN JOSE POLICE DEPARTMENT

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## TRAINING BULLETIN

**TO:** ALL DEPARTMENT PERSONNEL

**FROM:** Anthony Mata  
Chief of Police

**SUBJECT:** NARCAN (NALOXONE)  
PROCEDURES UPDATE

**DATE:** July 26, 2022

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Bulletin #2022-019

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In April 2019, the San José Police Department and Santa Clara County Behavioral Health Services Department obtained a supply of Narcan (Naloxone). This supply was issued to Bureau of Field Operations personnel. Department members have administered much of this supply to persons in distress—reducing injuries and deaths associated with opioid overdose. Refer to San José Police Department Training Bulletin #2019-001 NARCAN (NALOXONE) PROCEDURES for additional information.

Authorized by California Civil Code section 1714.22, the California Department of Health issued [Statewide Standing Order for Naloxone \(Narcan\) \(link\)](#). This standing order resulted in additional Narcan supplies delivered to the Department in 2022. To remain in compliance with the standing order, the Department is required to provide additional training, document and report Narcan usage, and track the data collected. The purpose of this bulletin is to address those requirements.

### Training

Department members are required to receive opioid overdose prevention and treatment training. The minimum training required is:

- Cause of an opioid overdose
- How to recognize an opioid overdose
- Mouth to mouth resuscitation
- How to contact appropriate emergency medical services
- How to administer an opioid antagonist (Narcan)
- Overdose prevention

All sworn Department members received this training as part of their Police Officer Standards and Training curriculum either in the Academy or during Continuing Professional Training.

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### **Documentation and Reporting**

After administering Narcan and advising appropriate medical staff, the involved personnel or their supervisor shall document the incident in a brief email to [Narcan.Notification@sanjoseca.gov](mailto:Narcan.Notification@sanjoseca.gov). The email should contain the following elements:

- A synopsis of the event including whether the dose resulted in a reversal or not (similar format of a Watch Commander Entry)
- Involved officer's name and badge number
- Case number
- Date and time of event

### **Tracking**

The Narcan notification email account will be monitored by designated personnel in the Training Unit. The information contained within submitted emails will be used to comply with the state's tracking distribution requirements.

### **Maintenance and Replacement**

Central Supply maintains a supply of Narcan for officers who have never been issued one or have an expired one. Inventory control and monitoring expiration dates of unissued Narcan shall be the responsibility of Central Supply personnel. Department members are responsible for inspecting their issued Narcan to ensure it is not damaged or expired.

For additional information regarding synthetic opioids (e.g., fentanyl) and the danger of it, please refer to the San Jose Police Department Training Bulletin 2017-008 - Fentanyl.



Anthony Mata  
Chief of Police

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