



SAN JOSE POLICE DEPARTMENT

TRAINING BULLETIN

TO: ALL DEPARTMENT PERSONNEL

FROM: Anthony Mata
Chief of Police

SUBJECT: CYBERSECURITY AWARENESS

DATE: February 8, 2023

Bulletin #2023-008

On January 26, 2023, the City Manager's Office sent an email City-wide regarding the upcoming Cybersecurity Awareness cycle. This will be a new monthly campaign to raise awareness about the importance of cybersecurity in our daily activities.

Department members are required to complete the training every month. Department members will receive an email with a link to the online training, which will be approximately eight to ten minutes long. Department members who fail to complete the training will be notified by the City and an email will be sent to their chain of command.

Department members will also receive phishing attacks. The City has set the following consequences for being caught in a phishing attack:

- In 2023, second time spear-phishing attack victims will be asked to take remedial training.
- In 2023, third time spear-phishing attack victims will be reported to their direct supervisor and the Chief of Police. They will also be asked to take additional remedial training.
- In 2023, fourth time spear-phishing attack victims will be recommended to have their email accounts suspended and a report sent to their direct supervisor and Chief of Police.

Department members are reminded that use of City computers and City internet and email access are for official City business only. Department members are encouraged to review [City Policy on Use of Email, Internet Services & Other Electronic Media \(1.7.1\) \(link\)](#) and [City Policy on Information and Systems Security \(1.7.6\) \(link\)](#).

A handwritten signature in black ink, appearing to read "A. Mata".

Anthony Mata
Chief of Police

AM:PH:JT